

**THE MINUTES OF MEETING OF THE
BOARD OF DIRECTORS
STERLING COUNTY APPRAISAL DISTRICT**

December 15, 2023

The Board of Directors of the Sterling County Appraisal District (SCAD) met for their regular 4th Quarter meeting on December 15, 2023. Directors present were Reed Stewart, Tommy Wright and Josh Gaines. Luke Robbins and Julie McEntire represented the SCAD.

Reed called the meeting to order at 9:17 a.m.

No one was registered for public comments.

The minutes for the October 13, 2023 meeting were reviewed. Tommy made a motion to approve the minutes and Josh seconded the motion. Motion carried 3 to 0.

The bills for August, September, October and November were reviewed. Tommy made the motion to approve the bills and Josh seconded the motion. Motion carried 3 to 0.

The financial report for August, September, October and November was reviewed. Josh made the motion to approve the report and Tommy seconded the motion. Motion carried 3 to 0.

The travel expenses were reviewed. Josh made the motion to approve the expenses and Tommy seconded the motion. Motion carried 3 to 0.

Reed stated that the Board would retire into Executive Session to discuss 2023 Chief Appraiser Evaluation. The time was 9:20 a.m.

The Board reconvened at 9:22 a.m.

The Board discussed Auditor Richard Bowman's engagement letter and contract. Mr. Bowman stated that his fee would remain the same as last year's fee of \$4,500. Josh moved to approve the contract and Tommy seconded the motion. Motion carried 3 to 0.

The 2024 Holiday schedule was discussed and approved on a motion from Josh and a second from Tommy. Motion carried 3 to 0.

Reed stated that the Board would retire into Executive Session again to discuss possible expenses. The time was 9:39 a.m.

The Board reconvened at 10:09 a.m.

The 2023 Surplus Fund was discussed and approved to retain with a motion from Josh and a second from Tommy. Motion carried 3 to 0.

The 2024 TCDRS Contribution was discussed and approved to make no changes with a motion from Tommy and a second from Josh. Motion carried 3 to 0.

The following Ag members were appointed for the term of January 1, 2024 to December 31, 2024 with a motion from Tommy and a second from Josh. Motion carried 3 to 0.

*Larry Horwood

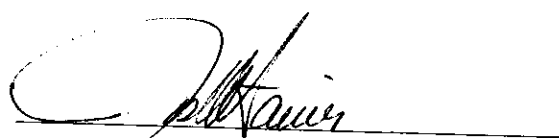
*Cliff Caldwell

*Wesley Hodges

The Resolution for the 2023 Surplus Fund was adopted and signed.

Luke updated the members on the progress of the SCAD. He also informed the Board of the SCAD's compliance and passing of the 2022 MAPS Review.

With no other business to discuss Tommy motioned to adjourn at 10:16 a.m. and Josh seconded the motion. Motion carried 3 to 0.


Chairman
Vice-Chair/Secretary